

Audit Committee

Thursday 9 January 2014 at 6.00 pm

To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

Councillors Ray Satur (Chair), Joe Otten (Deputy Chair), Anders Hanson, Steve Jones, Martin Lawton and Sioned-Mair Richards.

Independent Co-opted Members

Rick Plews and Liz Stanley.

PUBLIC ACCESS TO THE MEETING

The Audit Committee is a key part of the Council's corporate governance arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts in accordance with the Accounts and Audit Regulations 2003 and consider the Annual Letter from the Auditor in accordance with the Accounts and Audit Regulations 2003 and to monitor the Council's response to individual issues of concern identified.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Recording is allowed at Audit Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

If you require any further information please contact Dave Ross on 0114 273 5033 or email dave.ross@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**AUDIT COMMITTEE AGENDA
9 JANUARY 2014**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**

To identify items where resolutions may be moved to exclude the press and public.

(Note: The report on the Financial/Commercial Monitoring of External Partnerships is not available to the public and press because it contains exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended)
- 4. Declarations of Interest** (Pages 1 - 4)

Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting** (Pages 5 - 10)

To approve the minutes of the meeting of the Committee held on 14 November 2014.
- 6. Review on the Operation of the new Internal Audit Structure** (Pages 11 - 16)

Report of the Assistant Director of Finance.
- 7. Certification of Grant Claims and Returns 2012/13** (Pages 17 - 32)

Report of the Director, KPMG.
- 8. Financial/Commercial Monitoring of External Relationships - Progress Report** (Pages 33 - 38)

Report of the Executive Director, Resources.
- 9. Work Programme** (Pages 39 - 44)

Report of the Director of Legal and Governance.
- 10. Dates of Future Meetings**

To note that meetings of the Committee will be held at 6.00 p.m. on:-

 - 13 February 2014 (additional meeting if required)
 - 13 March 2014 (additional meeting if required)
 - 10 April 2014